



UNIVERSITI BRUNEI DARUSSALAM

UNIVERSITI BRUNEI DARUSSALAM CLEARANCE FORM

[Please return this form to the Assistant Registrar (Personnel) once duly completed]

UBD-ADMIN4

Name : Nagender Aneja

Department : School of Digital Science

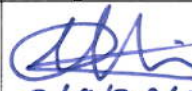








Faculty : School of Digital Science

Designation : Assistant Professor

Last day of service with the university: Aug 10, 2024

To: Respective Officers-in-Charge,

Please certify and verify whether the above-named officer has submitted/returned any/all of the following items/books etc. obtained or borrowed from your department/section.

No.	Officers-in-Charge	Remarks	Signature
1.	Dean/Director Faculty/Institute/Centre i.e.: Room key, Room Furniture, PC, Computer Peripherals, Software, etc.	No objection.	 31/9/2024
2.	Director, Research i.e.: Research facilities acquired through research grant	- NIL -	
3.	Director of Information and Communication Technology Centre i.e.: PC, Computer Peripherals, Notebook, Software, etc.	- NIL -	 10/09/24
4.	Chief Librarian i.e.: University Library Card, Book Loans, etc	- NIL -	 03/09/24
5.	Head of Estate i.e.: Parking Pass (if applicable), Teaching & Learning Aids (including Audio Visual, LCD Projector, etc)	- NIL -	 03/09/24
6.	Assistant Registrar (Personnel) i.e.: i) Completed Homeward Passage Form; ii) Letters to Registrar & Secretary requesting for (a) gratuity, (b) baggage allowance, and (c) sea freight facilities; iii) surrender of passport(s) required for cancellation of work permit and dependent passes; iv) copy of receipt confirming the surrender of Brunei identity card(s) to the Brunei Immigration & National Registration Department.	- NIL -	 16.09.2024
7.	Assistant Registrar (Finance) i.e.: House keys, Receipt / Proof of settlement of bills (electricity, water, telephone, etc.)	- NIL -	 29.09.2024
8.	Accountant of Tabung UBD i.e.: Settlement in advance (if any), etc.	- NIL -	 27/09/24
9.	Finance Officer i.e.: Settlement of government car loan / housing loan, government rented house / flat, etc. and request for reimbursement of 25% of ESH.	- NIL -	 27/09/24

Registrar and Secretary
Universiti Brunei Darussalam

UNIVERSITI BRUNEI DARUSSALAM CLEARANCE FORM (Please return this form to the Assistant Registrar (Personnel) once duly completed)	UBD-ADMIN4
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HANDING OVER RESEARCH ITEM(S)/EQUIPMENT(S) FORM

(Please complete in a separate form for any different research grant funded/offered.)

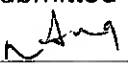
Name : Nagender Aneja
Department : School of Digital Science
Faculty : School of Digital Science
Research Grant No.: UBD/RSCH/1.18/FICBF(a)/2021/002
Research Title : ALLIED GRANT APPLICATION

No.	List of item(s)/equipment(s) (State also brand/make and model type/no.)	Serial No.	UBD Ref.
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Please use a separate sheet if space provide is insufficient.

I, hereby return the above equipment(s)/item(s) to the Dean, _____ (Faculty/Institute/
Centre)

I have submitted the final report and haven't purchased any equipment under this grant.

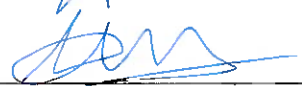

Signature

Aug 20, 2024
Date

CERTIFICATION BY THE DEAN/DIRECTOR

I acknowledge receipt of the above item(s)/equipment(s) from the above-mentioned officer on _____ (date).

No equipment under this grant


Signature

9/9/2024
Date

UNIVERSITI BRUNEI DARUSSALAM CLEARANCE FORM (Please return this form to the Assistant Registrar (Personnel) once duly completed)	UBD-ADMIN4
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HANDING OVER RESEARCH ITEM(S)/EQUIPMENT(S) FORM

(Please complete in a separate form for any different research grant funded/offered.)

Name : Nagender Aneja
Department : School of Digital Science
Faculty : School of Digital Science
Research Grant No.: UBD/RSCH/1.18/FICBF(b)/2021/001
Research Title : Defense against Adversarial Attacks on Deep Convolutional Neural Networks

No.	List of item(s)/equipment(s) (State also brand/make and model type/no.)	Serial No.	UBD Ref.
1.	Desktop	011X1190075094	—
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Please use a separate sheet if space provide is insufficient.

I, hereby return the above equipment(s)/item(s) to the Dean, School of Digital Science (Faculty/Institute/
Centre)



Signature

Aug 20, 2024

Date

CERTIFICATION BY THE DEAN/DIRECTOR

I acknowledge receipt of the above item(s)/equipment(s) from the above-mentioned officer on

9/9/2024 (date).



Signature

9/9/2024

Date



Rujukan Kami :

Our Reference : UBD/M1a/1184

19 August 2024

Dr Nagendar Aneja

I/C No.: 51-315891 [Green]

Associate Professor

School of Digital Sciences

Universiti Brunei Darussalam

Dear Dr Nagendar,

I am pleased to inform you that Universiti Brunei Darussalam **has no objection** for you to end your contract on **10 August 2024** with immediate notice in accordance with schedule 8 (ii) *"The person engaged may, at any time after the expiration of three months from the commencement of any residential service, and while serving in Brunei Darussalam, determine her engagement on giving to the Government three months' notice in writing, or on paying the Government one month's salary and in either case repaying the amount paid for her passage to India. In either case, she shall not be entitled to a free return passage to India"* of your service agreement which has signed between yourself and the Brunei Government dated **20 April 2021**.

You are requested to make the following arrangements to finalise your end of contract:

- (i) To submit your **passport** and your dependent's passport (if any) to the Immigration and National Registration Department through this Office for cancellation of your work permit/dependent pass;
- (ii) To clear any **outstanding debts** with the Government including the one month salary as stated in the contract. Attached please find UBD Clearance Form for you to seek clearance from the respective officers-in-charge.
- (iii) To confirm that you have vacated your accommodation.
- (iv) To sign **Certificate on leaving** Government Service-Official Secrets Act Section 5.

On behalf of the University, I wish to convey our gratitude and appreciation for the services you have rendered to the University and wish you well in your future endeavours.

Yours sincerely,

[DAYANG SALMIAH BINTI HAJI SABTU]
Acting Deputy Registrar (Human Resources)
for Registrar and Secretary
Universiti Brunei Darussalam

cc
Permanent Secretary (Higher Education), Ministry of Education
Director General of Public Service
Secretary of Public Service Commission
Accountant General, Treasury Department
Auditor General
Director of Immigration and National Registration

Vice-Chancellor, UBD
Bursar, UBD
Dean, SDS, UBD
Accommodation Supervisor, UBD
AA | PP2 | FKS | K2 | K8 | K10
Contract Secretariat | Personal File